



Goals of the Genealogical Education Program

Due to the consistently rising numbers of new member applications and supplemental applications received by the Office of the Registrar General, the need for well prepared, well-documented, and correctly submitted applications is of **great** importance. The goal of the DAR Genealogical Education Program is to equip individuals with the skills to prepare applications and supplemental applications that can be verified as quickly and efficiently as possible by the staff of the Office of the Registrar General and still meet the DAR's genealogical standards.

Overview of the Genealogical Education Program

The DAR Genealogical Education Program is a series of courses designed to provide you with the research skills, organizational techniques, and procedural knowledge necessary to successfully complete an application for membership in NSDAR. While this program is designed specifically for Chapter Registrars and other DAR members who assist prospective applicants with their original DAR applications, it is open to all who have an interest in the DAR application process or in genealogical research as it relates to DAR membership. Individuals who may gain from completing this program include Lineage Research Committee Volunteers, Volunteer Genealogist Committee Volunteers, Membership Committee Volunteers, other Chapter Officers who participate in the preparation of new member applications, and members who plan to prepare and submit their own supplemental applications.

The first Course - Introduction to Genealogy Research for DAR Applications - is designed to provide you with an introduction to the genealogical research concepts and terminology that are used by the Staff of the Office of the Registrar General with an emphasis on locating genealogical documentation; identifying specific pieces of genealogical evidence; and evaluating evidence with the context of the criteria required for DAR applications and supplemental applications. The lessons for this course include: Evaluating Evidence, Vital Records, Census Records, State and Local Records, Federal Records, Family and Parochial Records, and DAR Records.

The second Course - Applying Genealogy Research Techniques to DAR Applications - is designed to provide you with the skills needed to analyze the lineage documentation that you have collected, identify acceptable types and sources of Revolutionary War service, and prepare the application and the documentation according to current DAR Procedures for the submission of applications and supplemental applications. The lessons for this course include: The Application Process, Acceptable Lineage, Acceptable Service, Components of the GRS, Preparing for the Application Process, Completing the Application Form, Final Details for a Finished



Product, e-Membership, and Communicating with the Office of the Registrar General. Each course consists of a series of lessons and quizzes; forums where you can post questions and participate in discussions with other individuals who are working through the course; and reference and procedural documents that will aid you in applying these concepts as you prepare DAR applications and supplemental applications.

The third course – Advanced Techniques for Resolving Problems with Lineage or Service on DAR Records – is designed to provide you with the knowledge of alternate sources of information, methods for analyzing indirect evidence, and the information necessary to resolve complex lineage and service issues that may hinder the verification of an application or supplemental application. The lessons for this course include: Finding Alternative Sources, Research Techniques for Minority Lineages, Strategies for Using Indirect Evidence, Research Techniques for Women Within a Lineage, Creating an Analysis, Residence During the Revolutionary War, Military Service, Civil Service, Patriotic Service, Service of Foreign Nationals, Identifying Service for a Specific Ancestor, and Resolving Complex Service Issues.

Each lesson must be reviewed and each quiz or assignment must be completed with a passing grade before you will be able to move on to the next lesson. In the event that you are unable to pass a quiz after three attempts, please contact us for further instructions at onlineclasses@dar.org. In the event that you are unable to complete a course, no refund will be given.

The first course - Introduction to Genealogy Research for DAR Applications - is a prerequisite to the second course - Applying Genealogy Research Techniques to DAR Applications. The second course is a prerequisite for the third course. The fee for the first two courses is \$125.00, and the third course is \$150. Please note that this fee is non-refundable. Each course is self-paced. Once you have enrolled in the course, you will have 90 days to successfully complete all of the lessons and quizzes in that course. Should you be unable to successfully complete each component of the course within the 90 day time frame, you will not receive credit for the course.

Honesty Policy

As a participant of these courses, you are expected to complete each lesson and quiz on your own and without the assistance of others. The registration fee is for one individual. Sharing a user account or course registration is expressly prohibited. Violators of this policy will not receive credit for either course nor will any refunds be given.